



KALENDAR AKADEMIK PASCASISWAZAH  
POSTGRADUATE ACADEMIC CALENDAR  
SEMESTER 1 SESI AKADEMIK 2024/2025 (OKTOBER 2024)  
SEMESTER 1 OF THE 2024/2025 ACADEMIC SESSION (OCTOBER 2024)

<p><b>PENDAFTARAN (REGISTRATION)</b></p> <p><b>A. PELAJAR LAMA (Semua Fakulti dan Institut)</b> <b>RETURNING STUDENTS (All Faculties and Institutes)</b></p> <p>(i) Pendaftaran awal kursus/tesis/disertasi melalui SMPWeb (<a href="http://smplucee.ukm.my/smpweb">http://smplucee.ukm.my/smpweb</a>). Early course/ thesis/ dissertation registration via SMPWeb (<a href="http://smplucee.ukm.my/smpweb">http://smplucee.ukm.my/smpweb</a>)</p> <ul style="list-style-type: none"> <li>• <b>WAJIB BAYAR</b> yuran/denda sebelum pendaftaran awal <i>PLEASE PAY fees/penalty before early registration</i></li> <li>• <b>Denda Lewat Mendaftar / Late Registration Fee RM50.00</b></li> </ul> <p>(ii) Pelajar akan diberhentikan kerana tidak mendaftar <i>Student will be terminated if fail to register</i></p> <p><b>B. PELAJAR BAHARU (NEW STUDENTS)</b></p> <p>Pendaftaran melalui / Register via Join UKM (<a href="https://join.ukm.my">https://join.ukm.my</a>)</p>	<p><b>3 – 30 Jun 2024</b> (3<sup>rd</sup> – 30<sup>th</sup> June 2024)</p> <p><b>4 November 2024</b> (4<sup>th</sup> November 2024)</p> <p><b>23 Sept – 6 Okt 2024</b> (23<sup>rd</sup> Sept – 6<sup>th</sup> Oct 2024)</p>	<p>4 minggu (4 weeks)</p> <p>2 minggu (2 weeks)</p>
<p><b>** Permohonan Penangguhan/Tarik Diri / Application for deferment/withdraw</b></p> <ul style="list-style-type: none"> <li>• Yuran akan dikenakan selepas / <i>Fees will be charge after 4 November 2024</i></li> </ul>	<p><b>Sebelum / Before</b> <b>4 November 2024</b> (4<sup>th</sup> November 2024)</p>	<p>-</p>
<p><b>Sesi Pembelajaran</b> (Lectures)</p>	<p><b>7 Okt – 1 Dis 2024</b> (7<sup>th</sup> Oct – 1<sup>st</sup> Dec 2024)</p>	<p>8 minggu (8 weeks)</p>
<p><b>Penambahan dan Pengguguran Kursus</b> (Add and Drop Courses)</p>	<p><b>7 Okt – 3 Nov 2024</b> (7<sup>th</sup> Oct – 3<sup>rd</sup> Nov 2024)</p>	<p>4 minggu (4 weeks)</p>
<p><b>Tarik Diri Pendaftaran Kursus</b> (Withdrawal from the Courses)</p>	<p><b>4 Nov – 15 Dis 2024</b> (4<sup>th</sup> Nov – 15<sup>th</sup> Dec 2024)</p>	<p>6 minggu (6 weeks)</p>
<p><b>Cuti Pertengahan Semester</b> (Mid Semester)</p>	<p><b>2 – 8 Dis 2024</b> (2<sup>nd</sup> – 8<sup>th</sup> Dec 2024)</p>	<p>1 minggu (1 week)</p>
<p><b>Sesi Pembelajaran</b> (Lectures)</p>	<p><b>9 Dis 2024 – 26 Jan 2025</b> (9<sup>th</sup> Dec 2024 – 26<sup>th</sup> Jan 2025)</p>	<p>7 minggu (7 weeks)</p>
<p><b>Pengisian Sistem Penilaian Pengajaran dan Penyeliaan (SPPP)</b> <i>Fill in Teaching and Supervision Evaluation System (TESES)</i></p> <ol style="list-style-type: none"> <li>Penilaian Kerja Kursus / <i>Course Work Evaluation</i></li> <li>Penilaian Penyeliaan / <i>Supervision Evaluation</i></li> </ol>	<p><b>6 – 26 Jan 2025</b> (6<sup>th</sup> – 26<sup>th</sup> Jan 2025)</p>	<p>3 minggu (3 weeks)</p>
<p><b>Minggu Ulangkaji</b> (Revision Week)</p>	<p><b>27 Jan – 2 Feb 2025</b> (27<sup>th</sup> Jan – 2<sup>nd</sup> Feb 2025)</p>	<p>1 minggu (1 week)</p>
<p><b>Peperiksaan</b> (Examination)</p>	<p><b>3 – 23 Feb 2025</b> (3<sup>rd</sup> – 23<sup>rd</sup> Feb 2025)</p>	<p>3 minggu (3 weeks)</p>
<p><b>Serah Tesis/Disertasi / Thesis/Dissertation Submission</b></p> <ul style="list-style-type: none"> <li>• Yuran pengajian Semester 2 2024/2025 tidak dicaj <i>Tuition fees for Semester 2 2024/2025 will not be charge</i></li> </ul>	<p><b>Sebelum atau pada</b> <b>18 Feb 2025</b> <i>Before or by</i> (18<sup>th</sup> Feb 2025)</p>	<p>-</p>
<p><b>Cuti Semester</b> (Semester Break)</p>	<p><b>24 Feb – 16 Mac 2025</b> (24<sup>th</sup> Feb – 16<sup>th</sup> Mar 2025)</p>	<p>3 minggu (3 weeks)</p>

\*\*tertakluk kepada perubahan / subject to change

## PELAJAR BAHARU

### 1. PENDAFTARAN

Daftar melalui Join UKM (<https://join.ukm.my>) pada tarikh yang dinyatakan di dalam surat tawaran selepas pengesahan terima tawaran dan keperluan pendaftaran dilengkapkan.

### 2. TAKLIMAT OLEH FAKULTI /INSTITUT

Semua pelajar baharu dikehendaki menghadiri taklimat oleh Fakulti/ Institut pada tarikh yang ditetapkan tertakluk kepada jadual taklimat.

### 3. YURAN

- a) Yuran program adalah termasuk yuran pendaftaran, yuran pengajian dan yuran perkhidmatan.
- b) Yuran perlu dibayar sepenuhnya melalui Join UKM.
- c) Pelajar yang memohon tangguh/ tarik diri pengajian selepas 4 minggu daripada semester/ sesi bermula akan dikenakan yuran penuh.  
*\*\*Pemulangan yuran (jika ada) akan dibayar ke akaun pelajar/ penaja/ pemberi bantuan*
- d) Penangguhan
  - Tiada pemulangan dan yuran pengajian dan yuran perkhidmatan akan diselaras kepada semester seterusnya.

## PELAJAR LAMA

### 1. PENDAFTARAN AWAL KURSUS/ TESIS/ DISERTASI

- a) Semua pelajar dikehendaki membuat pendaftaran awal kursus/tesis/disertasi di **SMPWeb** (<http://smpucee.ukm.my/smpweb>) mengikut tempoh yang ditetapkan. Yuran/denda perlu dibayar sebelum semester semasa berakhir. Kegagalan berbuat demikian akan menyebabkan proses pendaftaran semester hadapan akan terganggu.
- b) Pelajar yang tidak membuat pendaftaran awal akan dikenakan denda lewat mendaftar sebanyak RM50.00, sila bayar di Portal eKewangan (<https://ekewangan.ukm.my>).

### 2. TAMAT TEMPOH PENGAJIAN

Pelajar yang telah tamat tempoh pengajian pada Semester 2 Sesi Akademik 2023/2024 (Mac - September 2024) dan belum menyerahkan tesis/ projek penyelidikan hendaklah membuat permohonan tambah masa pengajian di Fakulti/ Institut masing-masing, selewat-lewatnya 4 minggu dari tarikh sesi pembelajaran bermula.

### 3. DIBERHENTIKAN SEBAB TIDAK MENDAFTAR

Pelajar akan diberikan status “DIBERHENTIKAN SEBAB TIDAK MENDAFTAR” jika tidak membuat pendaftaran sehingga selewat-lewatnya pada 3 November 2024.



#### 4. YURAN

- a) Yuran/penalti perlu dibayar sebelum tempoh pendaftaran awal kursus/tesis/disertasi di SMPWeb. Sila bayar di Portal eKewangan (<https://ekewangan.ukm.my>). **Bagi pelajar yang mendapat tajaan/bantuan, sila muat naik surat tajaan/bantuan di SMPWeb.**
- b) Pelajar yang memohon tangguh/ tarik diri pengajian selepas 4 minggu daripada semester/sesi bermula akan dikenakan yuran penuh  
*\*\*Pemulangan yuran (jika ada) akan dibayar ke akaun pelajar/ penaja/ pemberi bantuan.*
- c) Penangguhan
  - Tiada pemulangan dan yuran pengajian dan yuran perkhidmatan akan diselaras kepada semester seterusnya.
- d) Rayuan meneruskan semula pengajian setelah "Diberhentikan Sebab Tidak Mendaftar"
  - Pelajar yang "Diberhentikan Sebab Tidak Mendaftar" boleh membuat rayuan untuk meneruskan semula pengajian dengan syarat tidak melebihi dua (2) semester berturut-turut dan dikenakan bayaran proses permohonan (RM200) dan bayaran denda lewat mendaftar (RM50).

#### 5. SERAH TESIS/DISERTASI UNTUK PEMERIKSAAN SELEPAS 18 FEBRUARI 2025

**Pelajar yang serah tesis/disertasi untuk pemeriksaan SELEPAS 18 Februari 2025** dikehendaki mendaftar pada Semester 2 Sesi Akademik 2024/2025 dan yuran penuh akan dikenakan tanpa pengecualian.



## NEW STUDENTS

### 1. REGISTRATION

Register via Join UKM (<https://join.ukm.my>) according to the instructions in the offer letter after completing the offer acceptance and registration requirements.

### 2. BRIEFING SESSION BY FACULTY /INSTITUTE

New students are required to attend the Faculty/ Institute briefing session as stated in the briefing schedule.

### 3. FEES

- a) Program fees included registration fees, tuition fees and service fees
- b) Fees must be paid in full via Join UKM
- c) Students who apply for deferment or withdraw from studies after 4 weeks from the start of the semester/ session will be charged full fees  
*\*\* Payment of tuition fees (if any) will be made to the student's account or sponsor.*
- d) Deferment
  - No refund will be provided, and tuition fees and service fees will be carried over to the next semester.

## RETURNING STUDENTS

### 1. EARLY REGISTRATION FOR COURSE/ THESIS/ DISSERTATION

- a) All students must make an early registration course/ thesis/ dissertation via **SMPWeb** (<http://smplucee.ukm.my/smpweb>) within the specified period. Fees/ penalties must be paid before the end of the current semester. Failure to do so will disrupt the registration process for the following semester.
- b) Students who fail to register early will be fined a late registration fee of RM50.00 and charged to the student's account. Payment must be made via Portal eKewangan (<https://ekewangan.ukm.my>).

### 2. STUDENTS WHO EXCEED THE MAXIMUM DURATION OF STUDIES

Students who have exceeded the maximum duration of studies in Semester 2 of the 2023/2024 Academic Session (March – September 2024) and have not submitted their thesis/ project paper in the current semester are required to apply for an extension of the duration of their studies from the Faculty/ Institute at least 4 weeks from the start of the learning session.

### 3. DISMISSED DUE TO FAILURE TO REGISTER

Students will be given the status “**DISMISSED DUE TO FAILURE TO REGISTER**” if failed to register by **3<sup>rd</sup> November 2024**.



#### 4. FEES

- a) Fees/penalties must be paid before the early registration period for courses/thesis/dissertation via SMPWeb. Payment must be made via Portal eKewangan (<https://ekewangan.ukm.my>). **Sponsored students please upload the sponsorship letter in SMPWeb.**
- b) Students who apply for deferment/ withdraw from study after 4 weeks of the commencement of the semester/session will be charged full fees.  
*\*\*Payment of tuition fees (if any) will be made to the student's account/sponsor*
- c) Deferment
  - No refund and tuition fees and services fees will be carried to next semester.
- d) Appeal for continuance of study due to "Dismissed for Failure to Register"
  - A student who has been "Dismissed for Failure to Register" can appeal to continue their studies, subject to a period not exceeding two (2) consecutive semesters and will be charged the processing fee (RM200) and late registration fine (RM50).

#### 5. THESIS SUBMISSION AFTER 18<sup>th</sup> FEBRUARY 2025

**Students who submit their thesis/ dissertation after 18<sup>th</sup> February 2025** are required to register for Semester 2 Academic Session 2024/2025 and full fees will be charged without any waiver.