



# BRIEFING of ACADEMIC PAPER EPPE6908 & EPPE6906 FACULTY OF ECONOMICS AND MANAGEMENT

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**HEAD OF MASTERS PROGRAMME**  
**11<sup>th</sup> October 2024**

# Steps involve:

- Register for the course
- Appoint supervisor/advisor
- Have regular discussions with supervisor
- Conduct research
- Prepare manuscript
- Register for the colloquium
- Present in colloquium
- Submit final paper to supervisor/advisor

# Appointment of SV/ Advisor

- Please appoint 1 supervisor
- Kindly visit the FEP website to search for potential SV in your research area. Most of our lecturers in the Economics/ Islamic Economics research field are from the Centre for Sustainable and Inclusive Development Studies (SID) or lecturers who are teaching SE and SEI courses. <https://www.ukm.my/fep/sid2/>
- If you have your own title, please consult any potential supervisor who are expert in the field. You can also view the lecturer's expertise on the FEP website at [https://www.ukm.my/fep/siswazah/?page\\_id=3418](https://www.ukm.my/fep/siswazah/?page_id=3418)
- Fill up the supervisory form. Please submit supervisory form no later than **5<sup>th</sup> April 2024 (end of week 4, Friday)**.

# ACADEMIC PAPER

## EPPE6908 & EPPE6906

- The structure and approach of scientific research must begin with a defined research question, which results in a well-designed research protocol that plans the overall approach. This foundation should lead to a set of data from which the manuscript can be constructed.
- Total words of manuscript are 6000 to 8000 words in length (single line spacing and 10 pt. size Times New Roman throughout the paper except for the headlines).
- The structures of the manuscript typically have the following components:

# ACADEMIC PAPER

## EPPE6908 & EPPE6906

	Number of words*
Title	8-15 words
Abstract (Both in Malay language and English)	200-250 words
Keywords	6-8 keywords
Introduction	500-1000 words
Literature Review (Alternatively: Background, conceptual development or conceptual framework)	1000-2000 words
Methods (Alternatively: Methodology)	500-1000 words
Results (Alternatively: Findings)	1000-1500 words
Discussion (Summary, Implications, Limitations, Recommendations for future research)	1000-1500 words
Conclusions	300 words
Total words	<b>6000-8000 words</b>
Acknowledgements	
References	
Tables and Table Captions	
Figure and Figure Captions	

# ACADEMIC PAPER

## EPPE6908 & EPPE6906

1. **Authorship and Originality** – to ensure that the manuscript is original and based from actual research work performed by the student, these points need to be considered:
  - Plagiarism is a serious concern and must be avoided by the author/student. The supervisor will ensure that the **similarity rate is less than 30% using Turnitin software** (the report will be attached for each submission by the supervisor). Similarity index beyond 30% will affect course grading of the student.

# ACADEMIC PAPER

## EPPE6908 & EPPE6906

- To reduce similarity index, sentence structure need to be modified and rewritten, not copied entirely from the source.
- All source of data/work need to be properly cited and provide the reference to avoid plagiarism issue.
- Authorship and the order of authorship must be agreed upon by all of the authors (main supervisor or co-supervisors) and any other personnel who participated in the work but are not included as an author.

# ACADEMIC PAPER

## EPPE6908 & EPPE6906

- Master of Economics students are required to **present** and **publish** one (1) article in conference proceeding for grading purposes – **EPPE6908 only**.
- Master of Islamic Economics students (**EPPE6906**): the writing of manuscript is ready to be published & **present** your progress in the FEP Colloquium.
- Article can be written in Malay or English language (based on supervisor consent).
- The writing format is as follows:-

EPPE6908 & EPPE6906 Academic Paper (Economics & Islamic Economics) use the format of *Jurnal Ekonomi Malaysia* (JEM) (Refer: <https://www.ukm.my/jem/>)



# What if the academic paper is not complete?

- If the research is not completed within one semester, your SV will give you an “**SM**” or “**in progress**” grade.
- You are then required to register for the course again in the following semester and complete the research and all other requirements.
- Fees need to be paid.
- This is conditional upon you completing at least 75% of work in the earlier semester.

# Grading

Grade	Description
80%	To be assigned by SV based on the quality of your project research and manuscript.
20%	To be assigned by the assessor based on the presentation content, delivery and how the student answers the questions.
TL – Tidak Lengkap (Incomplete)	Will be given if manuscript is not ready (but ALMOST ready) by the end of the semester. Student may need to complete the manuscript within 2 weeks of the new semester.
SM – Sedang Maju (In progress)	As discussed in previous slide.

# IMPORTANT DATES

IMPORTANT DATES	ACTIVITIES
<b>11<sup>th</sup> October 2024</b> (Week 1)	Briefing on supervisor appointment, article/ manuscript writing and postgraduate colloquium.
<b>1<sup>st</sup> November 2024</b> (Week 4)	Submission of supervisory form
<b>Now-1<sup>st</sup> November 2024</b> (Week 4)	Postgraduate Colloquium Call for Registration and Participants Registration deadline: <b>1<sup>st</sup> November 2024</b> Payment – Master of Economics ( <b>RM100</b> ) & Master of Islamic Economics ( <b>RM50</b> )
<b>12<sup>th</sup> January 2025</b>	Full paper submission deadline for Colloquium
<b>20<sup>th</sup> January – 2<sup>nd</sup> February 2025</b>	Reviewing process
<b>17<sup>th</sup> – 20<sup>th</sup> February 2025</b> (Week 3 of Exam Week)	Postgraduate Colloquium Sem 1, 2024/2025
<b>6<sup>th</sup> March 2025</b> (2 Weeks After Colloquium)	Revised paper submission deadline

# After presenting in the Colloquium:

- The final submission of the manuscript should be edited and proofread in English. A certificate certifying that the manuscript has been proofread must be emailed together with the manuscript.
- Documents to submit to Postgraduate Secretariat:
  1. Final manuscript in pdf format
  2. Final manuscript in Microsoft word format
  3. Proofread certificate

# Link/QR code to register for the Colloquium, Semester 1, 2024/2025

- <https://forms.gle/HYUrCVZZZr5ti2G58>



- Associate Prof. Dr. Mariani Abdul-Majid ([mariani@ukm.edu.my](mailto:mariani@ukm.edu.my)):
  - Access to finance
  - SME financing
  - Crowdfunding
  - ESG
  - Kebajikan ekonomi asnaf (B40)/ B40 economic well-being
- Dr. Norshamliza Chamhuri ([norshamliza@ukm.edu.my](mailto:norshamliza@ukm.edu.my)):
  - Health tourism
  - Savings for education
  - Food Security level from consumers' perspectives
  - Higher education

## Any Questions???

- Secretariat contact details:
  - Ms. Nur Izzati Hassan

Email us at: [sarjanafep@ukm.edu.my](mailto:sarjanafep@ukm.edu.my)