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| **PUSAT INOVASI & PEMINDAHAN TEKNOLOGI (INOVASI@UKMTM)** | | | **Untuk Kegunaan Urus Setia (*For Secretariat Use)*** | | |
| Kod Rujukan (*Reference Code*:) |  | |
| Tarikh Terima  (*Received Date:)* |  | |
| **BORANG PERMOHONAN GERAN LAB2MARKET**  ***Lab2Market Grant Application Form***  **UNIVERSITI KEBANGSAAN MALAYSIA (UKM)** | | | | | |
| **SENARAI SEMAK** (*Checklist)* | | | | | |
| **Untuk Kegunaan Urus Setia (*For Secretariat Use)*:** | | | | | **Disemak Oleh/ (*Checked By)*:** |
| **\*** Borang yang tidak lengkap akan dikembalikan semula  *(Incomplete form will be returned)*  **Status:**   |  |  | | --- | --- | | Lengkap (*Complete)* |  | | Tidak Lengkap (*Incomplete)* |  | |  | | | |  |  | | --- | --- | | **Pembuktian makmal & Data Teknikal** (*Lab Proof of Concept & Technical Data*) |  | | **Hak Harta Intelek**  *(Intellectual Property Rights)* |  | | **Penanda aras projek** **dan Carta Gantt**  *(Milestones & Gantt chart)* |  | | **Analisis Pasaran**(Market analysis) |  | | **CV ahli projek**  *(CV of team member)* |  | | **Kolaborator** (*Collaborato*r)   1. **Profil syarikat** (*Company’s profile*) 2. **Surat hasrat** (*Letter of Intent*) |  | | | |  |
| **A** | **TAJUK PROJEK** (*Title of Project)* | | | | |
| **B** | **MAKLUMAT PEMOHON (Details of *Applicant)*** | | | | |
|  | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Nama** (*Name)* | : |  | | | | | **Alamat** (*Address*) | : |  | | | | | **No. Tel. Pejabat**  (*Office Phone No.)* | : |  | No. Faks / *(Fax No.)* | : |  | | **No. Tel. Bimbit**  (*Mobile Phone No.)* | : |  | | | | | **Emel** *(Email)* | : |  | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Ahli Projek**  *(Team members)*  \*Sila sertakan CV ringkas setiap ahli kumpulan  *(Please enclose a brief CV of each member)* | : | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Bil *(No)* | Nama *(Name)* | No. Kad Pengenalan/ Pasport *(NRIC / Passport No.)* | Fakulti (Faculty) | Tandatangan *(Signature)* | | 1 |  |  |  |  | | 2 |  |  |  |  | | 3 |  |  |  |  | | 4 |  |  |  |  | | 5 |  |  |  |  | | | | | | |
| **C** | **MAKLUMAT KOLABORATOR *(Details of Collaborator)*** | | | | |
|  | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Nama Syarikat** (*Name of the company)* | | : |  | | | | | | | | **No. Pendaftaran Syarikat, jika berkaitan** (*Company’s registration number, if related)* | | : |  | | | | | | | | **Pegawai Bertanggungjawab** (Contact Person) | | : |  | | | | | | | | **Alamat** *(*Address) | | : |  | | | | | | | | **Alamat Laman Web** *(*Website) | | : |  | | | | | | | | **No. Tel. Pejabat** *(Office Phone No.)* | | : |  | | | No. Faks  *(Fax)* | : |  | | | **No. Tel. Bimbit** *(Mobile Phone No.)* | | : |  | | | Emel  *(Email)* | : |  | | | **Klasifikasi syarikat, jika berkaitan**  **(Sila tandakan*)*** *Company’s Classification, if related*  *(Please tick)* | | : |  | Institusi Penyelidikan Kerajaan *(Government Research Institutes)* | | | | | | |  | Institusi Pengajian Tinggi Awam Malaysia *(Malaysia Public Institute of Higher Learnings*) | | | | | | |  | Institusi Pengajian Tinggi Swasta Malaysia *(Malaysia Private Institute of Higher Learnings)* | | | | | | |  | Perusahaan Kecil danSederhana *(Small Medium Enterprise)* | | | | | | |  | Syarikat berdaftar dengan Suruhanjaya Koperasi Malaysia *[Company Registered with Malaysia Co-operative Societies Commission* | | | | | | |  | Lain-lain *(Others)* | | | | | | | **Penerangan ringkas syarikat** (Sila lampirkan maklumat dan Borang 49, jika berkaitan)  ***[Brief description of company (please attach details and Form 49)]*** | |  |  |  | | | | | | | **Peranan syarikat di dalam projek**  ***Company’s role in the project*** | |  |  |  | | | | | | | **Kumpulan Pengurusan Syarikat** *(Company’s Management Team)*  **\*Sila sertakan CV ringkas setiap ahli kumpulan** *(Please enclose a brief CV of each member)* | | | | | | | | | | | **Bil.**  ***No.*** | **Nama**  ***Name*** | | | | **Jawatan**  ***Designation*** | | | | **Kepakaran *Expertise*** | | 1 |  | | | |  | | | |  | | 2 |  | | | |  | | | |  | | 3 |  | | | |  | | | |  | | 4 |  | | | |  | | | |  | | 5 |  | | | |  | | | |  | |  | |  |  |  | | | | | | | **Kaedah Perjanjian**  ***Method of Agreement*** | | |  | Memorandum Perjanjian (Memorandum of Agreement) | | | | | | |  | Perjanjian Pelesenan *(Licensing Agreement)* | | | | | |   Sila lampirkan surat hasrat yang ditandatangani oleh Pihak Pengurusan Syarikat  ***Please attach a letter of intent signed by Company’s top management.*** | | | | |
| **D** | **Hak Harta Intelek*****(Intellectual Property Right)*** | | | | |
|  | **Sila senaraikan harta intelek (IP) yang digunakan** (sila tandakan (√) )  *Please list the Intellectual Property (IP) used (please tick (√))*   |  |  |  |  | | --- | --- | --- | --- | | **Harta Intelek**  ***(Intellectual Property)*** | | **Status IP / *Status of IP*** | | | **Telah difailkan** *(Filed)* **& No. pemfailan /pendaftaran IP**  *(IP Filing/registration no.)* | ***Pensijilan***  *(Granted)* | |  | Paten (*Patent)* |  |  | |  | Reka bentuk Industri (*Industrial Design)* |  |  | |  | Cap Dagangan *(Trademark)* |  |  | |  | Hak Cipta (*Copyright)* |  |  | |  | Perbaharuan Utiliti  *(Utility Innovation)* |  |  | |  | Varieti Baru Tumbuhan  *(New Plant Variety)* |  |  | |  | Rahsia Perdagangan  *(Trade Secret)* |  |  | | | | | |
| Status Perekacipta: Perekacipta utama / Perekacipta bersama / Tidak berkaitan  Jika tidak berkaitan, mohon rujuk INOVASI@UKMTM untuk bantuan selanjutnya.  *Status of Inventor: Main inventor / Co-inventor / Not related*  *If not related, please refer to INOVASI@UKMTM for further assistance.* | | | | |
| **E** | **MAKLUMAT PROJEK *(Details of Project)*** | | | | |
|  | 1. **Ringkasan Eksekutif Projek** *(Executive Summary of Project)* | | | | |
| 1. **Masalah atau keperluan yang boleh diselesaikan oleh produk/teknologi** *(Problems or needs that can be solved by the product / technology)* | | | | |
| 1. ***Teknologi yang akan digunakan & status pembangunan semasa*** *(The technology to be used & current status of development)* | | | | |
| 1. **Keunikan teknologi & potensi pasaran** *(value proposition & market potential)*:   Nota: Sila rujuk Analisis Pasaran Frost&Sullivan di ww2.frost.com  Note: Please refer to Frost&Sullivan Market Analysis at ww2.frost.com | | | | |
| 1. **Analisis persaingan & strategi pasaran** *(Competitors analysis & marketing strategy):* | | | | |
| 1. **Tempoh Projek** *(Project Duration)* | | | | |
| 1. **Pencapaian Jejak Kunci** *(Milestones)*  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Bil.**  **(*No)*** | **Pencapaian Jejak Kunci** ***(Milestones)*** | **Aktiviti**  ***(Activity)*** | **Keberhasilan *(Deliverables)*** | **Tarikh Siap *(Completion Date)*** | **Peruntukan *(Budget)*** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |   \*Sila senaraikan pencapaian jejak kunci utama; kebiasaannya 5-8; di dalam jadual di atas. Aktiviti yang dinyatakan perlu meliputi skop projek. (\**List the major milestones of the project; typically, 5-8; in the table above. The activities should collectively cover the scope of the project.)*  \*Agihan peruntukan bergantung kepada pencapaian jejak kunci *(\*Disbursement depend on the milestone achievement)* | | | | |
| 1. **Carta gantt projek** – Sila lampirkan (*Project Gantt Chart* - *Please attach)* | | | | |
| 1. **Jangkaan Output** *(Expected outputs)*:  |  |  |  |  | | --- | --- | --- | --- | | **Bil. *(No).*** | **Output *(Output)*** | **Perkara *(Subject)*** | | |  | Laporan Kes & Analisis Pasaran  *(Case Report & Market Analysis)* | Tajuk kajian *(Case Report Title)*: | | |  | Pelan Perniagaan  *(Business Plan)* |  |  | |  | Harta Intelek  *(Intellectual Property)* |  | | |  | Pengkomersialan *(Commercialisation)* | Nama syarikat yang dilesenkan *(Licensed company)*: | | |  | Prototaip *(Prototype)* |  | | | | | | |

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| **F** | **BELANJAWAN (*Budget)*** | | | |
|  | **Perbelanjaan** *(Expenses)* | **Kos (RM)**  *Cost (RM)* | ***Jumlah (RM)***  *Total (RM)* | **No. Carta Perbatuan** *(Milestone No.)* |
| **F(i)** | **Vot 11000 - Upah dan Elaun** *(Wages and allowance)***:**  Bayaran kakitangan kontrak *(Salary for Contract Staff)* | | | |
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| **F(ii)** | **Vot 21000 - Perjalanan dan Pengangkutan** *(Travel and Transport)***:** Pengujian pasaran sahaja (For market testing only): Tidak melebihi 15% daripada jumlah geran (Not exceed 15% of total grant) | | | |
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| **F(iii)** | **Vot 24000 – Sewaan** *(Rental)***: Jika berkaitan** *(if relevant)* | | | |
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| **F(iv)** | **Vot 27000 - Bekalan dan Bahan** *(Materials and Supplies)***: Minimum** *Viable Product (MVP)* | | | |
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| **F(v)** | **Vot 28000 - Baik Pulih Kecil dan Ubahsuai** *(Small Repairs and Modifications)* **- Jika berkaitan** *(if applicable)* | | | |
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| **F(vi)** | **Vot 29000 - Perkhidmatan Iktisas** *(Professional Fee)***:** Bayaran profesional *(Payment to Professional)* | | | |
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| **F(v)** | **Vot 35000 - Peralatan dan Aksesori** *(Equipment and Accessories):*Tidak melebihi 40% daripada jumlah *geran (Not exceed 40% of total grant)* | | | |
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|  | **JUMLAH KESELURUHAN (RM)** (Total- RM) |  |  |  |

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| **G** | **PERAKUAN PEMOHON (Declaration By The Applicant)** |
|  | Kami memahami dan mengaku bahawa:  *We understand and declare that:*   1. Kami telah membaca, memahami dan bersetuju untuk mematuhi **Garis Panduan Geran Lab2Market**; dan   *We have read, understood and agreed to abide by the* ***Lab2Market Grant Guidelines****; and*   1. Kami menjamin bahawa semua maklumat, data dan dokumen dalam permohonan ini adalah benar serta semua maklumat lain dalam penulisan yang telah diberikan oleh Pemohon kepada INOVASI@UKMTMdalam urusan permohonan, persembahan dan rundingan, apabila diberikan, benar, lengkap dan tepat dalam semua segi yang ketara **DAN BAHAWASANYA** Pemohon sedar sebarang fakta atau perkara, selepas membuat siasatan yang teliti, tidak didedahkan secara bertulis kepada INOVASI@UKMTM yang menyebabkan sebarang maklumat yang tidak benar, tidak tepat atau mengelirukan akan menjejaskan kesanggupan INOVASI@UKMTM untuk memproses permohonan ini.   *We warrant that all information, data and documents in this application are true and correct and all other information in writing which has been given by the Applicant to INOVASI@UKMTM in the course of this application, presentation and negotiations was , when given, true, complete and accurate in all material respect* ***AND THAT*** *the Applicant is not aware of any fact or matter and after making due and careful enquiries, not disclose in writing to INOVASI@UKMTM which renders any such information untrue, inaccurate or misleading or the disclosure of which might affect the willingness of INOVASI@UKMTM to process the application for consideration of the grant scheme.*   |  |  |  |  | | --- | --- | --- | --- | | Nama (*Name)* | : |  | | | Jawatan (*Designation)* | : |  | | | Fakulti/Institut/Pusat (*Faculty/Institute/Centre)* | : |  | | | Tandatangan *(Signature)* | : |  |  | |  | | Tarikh (*Date)* | : |  | |