NAME OF POLICY:

#### **GREEN PROCUMENT POLICY**

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#### INTRODUCTION

### 1.1 PURPOSE

This policy describes the green procument measures at Universiti Kebangsaan Malaysia (UKM) for the university to be in line with the Sustainable Development Goals (SDGs) on both national and international levels.

### 1.2 SCOPE OF APPLICABILITY OF THE POLICY

This policy is applicable to all UKM citizens, encompassing students, university staff, and stakeholders engaging in university activities.

### 1.3 DEFINITIONS

WORDS/TERMS	DEFINITIONS
UKM	Universiti Kebangsaan Malaysia (The National University of Malaysia), which includes the university itself, Chancellor Tuanku Muhriz Hospital, and Tuanku Ampuan Besar Tuanku Aishah Rohani Hospital, which is UKM Children's Specialist Hospital.
Responsibility Center	Responsibility Centre is an entity operating within UKM.

## 1.4 LEGAL CONTEXT

NO.	NAME OF DOCUMENT	REFERENCE CLAUSE
1.	Government Green Procument Policy, Treasury of Malaysia 2022	All documents
	https://ppp.treasury.gov.my/sub- topik/fail/232/muat-turun	
2.	Garis Panduan Perolehan UKM 2023  https://www.ukm.my/bendahari/wp- content/uploads/2023/07/Lampiran-2-Garis- Panduan-Perolehan-UKM-Baharu-Tanpa- Pengecualian.pdf	All documents

## 1.5 POLICY PRINCIPLES

This policy must be adhered to and implemented through a comprehensive and targeted initiative for all university citizens and in all university activities.

## **POLICY EXECUTIVE**

### 2.1 ACCOUNTABILITY

RESPOSIBILITY CENTRE	
All Responsibility Centres in UKM	

## **GOVERNANCE**

## 3.1 POLICY OWNER AND MANAGER OF POLICY DOCUMENT

POLICY OWNER AND ENFORCEMENT	Bursary Department UKM
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# 3.2 METHODS OF MONITORING AND PUBLICATION

MONITORING AND IMPROVEMENT	The policy document should undergo a review every 5-7 years to ensure its ongoing relevance.
PUBLICATION OF THE POLICY	<ol> <li>The Policy Document owner is responsible to publish the approved Policy Document.</li> <li>Policy documents can be accessed by UKM citizens at any time.</li> </ol>