



# Fact Sheet 2024-2025

Semester 2  
(March 2025 Intake)



**Student Exchange Programme**  
**Universiti Kebangsaan Malaysia**

## FACT SHEET

### UKM EXCHANGE PROGRAMME (INBOUND) SEMESTER 2, 2024/2025 (MARCH 2025 INTAKE)

Note: The implementation of this program is subject to the terms applied by the Ministry of Education and the Malaysian Government. Any changes will be notified from time to time.

Full name of University	The National University of Malaysia <i>Universiti Kebangsaan Malaysia (UKM)</i>
Key contacts	<p><b>Assoc. Prof. Dr. Akmal Sabarudin</b> Director International Relations Centre (UKM Global) +603 89214188   <a href="mailto:pghpha@ukm.edu.my">pghpha@ukm.edu.my</a></p> <p><b>Mrs. Nuraderrah Hasnul Hafidzan</b> Assistant Registrar International Relations Centre (UKM Global) +603 89214704   <a href="mailto:exchange@ukm.edu.my">exchange@ukm.edu.my</a></p>

### NOMINATION INFORMATION

Nomination Process	<p>Email your nominations to <a href="mailto:exchange@ukm.edu.my">exchange@ukm.edu.my</a>. Please include the following information in your nomination email:</p> <ul style="list-style-type: none"> <li>• Student's Full Name</li> <li>• Student's Email Address</li> <li>• Current Level of Study (Undergraduate or Postgraduate)</li> <li>• Terms they are applying for</li> <li>• Student's Major area (s) of study</li> <li>• On-campus Accommodation: Yes or No</li> </ul> <p>We will contact your nominees via email to provide them with the application instructions.</p>
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## APPLICATION INFORMATION

Website	Information for the Non-Graduate Programme at <a href="https://www.ukm.my/pha/exchange/#inbound-student">https://www.ukm.my/pha/exchange/#inbound-student</a>
Application process	<ol style="list-style-type: none"> <li>1. Fill up the application form – <a href="#">Application for UKM Non-Graduate Programme</a></li> <li>2. Email completed application documents to <a href="mailto:exchange@ukm.edu.my">exchange@ukm.edu.my</a> through the home International Office.</li> <li>3. UKM Global will do an application review and clarification before forwarding the application to the host faculty for their review and approval.</li> <li>4. Host faculty will announce the result to UKM Global.</li> <li>5. The offer letter will be issued by the Centre for Academic Management after the faculty's approval.</li> </ol>
Supporting documents	<ol style="list-style-type: none"> <li>1. Academic transcript</li> <li>2. English language certificate (TOEFL, IELTS, TOPIK, DUOLINGO)</li> <li>3. Letter of recommendation from home university</li> <li>4. Passport photo size (4.5 cm x 5.0 cm)</li> <li>5. Passport information page</li> </ol>
Course Offered	<a href="https://www.ukm.my/pha/etc">https://www.ukm.my/pha/etc</a> Note: The list of courses must be chosen from one (1) host faculty only.

## APPLICATION REQUIREMENT

Terms	<ol style="list-style-type: none"> <li>1. Registered as a full-time undergraduate student at home university.</li> <li>2. Have completed at least two academic semesters at home university.</li> <li>3. Must agree to abide by the rules and regulations of UKM or placement provider.</li> <li>4. Agrees to be responsible for the costs incurred.</li> </ol>
CGPA score	Minimum 3.0 / 4.0
English Language	<ol style="list-style-type: none"> <li>1. TOEFL iBT: 79, TOEFL ITP: 550 or IELTS Band 6.</li> <li>2. English competency certificate by DUOLINGO or TOPIK.</li> <li>3. Have good English proficiency in both speaking and writing.</li> </ol>



## APPLICATION FLOW CHART



Disclaimer: The above flow chart information is subject to change by the Universiti Kebangsaan Malaysia (UKM), the Education Malaysia Global Services (EMGS) and the Immigration Department of Malaysia.

# ACADEMIC CALENDAR

## SEMESTER 2, 2024/2025 (MARCH 2025 INTAKE)

Item	Date	Duration
Nomination Deadline	30 November 2024	-
Application Deadline	15 December 2024	-
Date of Arrival	14 March 2025	-
Registration	17 March 2025	1 Week
Lectures	17 March - 17 April 2025	6 Weeks
Mid Semester Break	28 April - 4 May 2025	1 Week
Lectures	5 May - 22 June 2025	7 Weeks
Final Examinations	30 June - 20 July 2025	3 Weeks
Semester Break	21 July – 28 September 2025	10 Weeks

Note:

- Course and class registration will only be finalised after the 'Add and Drop' period, which is during the first week of the semester.

## UKM GRADING SYSTEM

Students are responsible to know their respective home university's policies and procedures regarding the transfer of credits and academic grades equivalence.

1. Language of instruction: English and Malay Language.
2. Grading system:

*(Effectively from the year 1995)*

Grade	Grade Value	Indicator
A	4.00	Distinction
A-	3.67	
B+	3.33	Credit
B	3.00	
B-	2.67	
C+	2.33	Pass
C	2.00	
C-	1.67	
D+	1.33	
D	1.00	
E	0.00	Fail
L/K		Pass/Fail
TL		Incomplete
SM		In Progress
U		Audit
DK		Exempted

*(Before the year 1995)*

Grade	Marks
A	75 – 100
B	65 – 74
C	55 – 64
D	45 – 54
E	30 – 44
F	0 – 29

Note: An official Academic Transcript will be sent to the International Office of the student's home university by the Academic Management Centre, UKM approximately five(5) weeks after the final examinations. Alternatively, students may check their examination results through the UKM SMPWeb system.

## APPROXIMATE EXPENSES

Before arrival	<ol style="list-style-type: none"> <li>1. Visa Approval Letter (e-VAL) and Medical Insurance: MYR 500 – MYR 1,200 (Excluding bank charges).</li> <li>2. Single Entry Visa (SEV): Depends on Malaysian Embassy / Consulate in the home country.</li> </ol>
During Registration	<ol style="list-style-type: none"> <li>1. Admission fee: <ul style="list-style-type: none"> <li>• MYR 390 (Undergraduate), MYR 840 (Postgraduate).</li> </ul> </li> <li>2. Tuition fee: Stated on the offer letter. <ul style="list-style-type: none"> <li>• Tuition fees exemption for exchange students from partner universities.</li> <li>• Students from non-partner universities should pay full tuition fees with an estimation of MYR 2,750 – MYR 6,000 per semester.</li> </ul> </li> <li>3. Accommodation on campus: <ul style="list-style-type: none"> <li>• Single room: MYR 680 monthly.</li> <li>• Twin sharing room: MYR 490 monthly.</li> </ul> <p>(Student is required to pay a 1+1 rental deposit upon enrolment at the residential college).</p> <ul style="list-style-type: none"> <li>• Residential access card: MYR 5.</li> <li>• College activity fee: MYR 50 (for the student who stays on-campus).</li> </ul> </li> </ol>
After Registration	<ol style="list-style-type: none"> <li>1. Health Medical check-up for Student Pass (Multiple Entry Visa): MYR 250±.</li> <li>2. Visa stamping for Student Pass (Multiple Entry Visa): MYR 18.</li> </ol>
Other expenses	<ol style="list-style-type: none"> <li>1. Food: MYR 7 – MYR 15 per meal.</li> <li>2. Academic (Book etc.): MYR 500 per semester.</li> <li>3. Personal: MYR 350 – MYR 500 per semester.</li> </ol>

*Note: Approx. USD 1.00 = MYR 4.50*

## OTHER INFORMATION

<p>Visa Approval Letter (e-VAL) &amp; Single-Entry Visa (SEV)</p>	<ol style="list-style-type: none"> <li>1. A Visa Approval Letter (e-VAL) is mandatory requirements for those who wish to pursue their studies in Malaysia.</li> <li>2. e-VAL application is through the EMGS website at <a href="https://educationmalaysia.gov.my/">https://educationmalaysia.gov.my/</a>.</li> <li>3. Single Entry Visa (SEV) are require to <a href="#">selected country citizen</a> that need to obtain from Malaysian Embassy prior to enter Malaysia after receive the e-VAL.</li> </ol> <p style="text-align: center;">1. Apply EMGS online</p> <p style="text-align: center;">2. Received E-VAL</p> <p style="text-align: center;">3. To Malaysian Embassy in home county to attain SEV</p> <p style="text-align: center;">4. Enter Malaysia using SEV</p>
<p>Health insurance</p>	<p>International students are required to obtain insurance coverage while studying in Malaysia. It is compulsory to purchase insurance from the EMGS system while applying for Visa Approval Letter (e-VAL).</p>



Accommodation	<p>Accommodation on the campus is subject to availability. Students can choose either in</p> <ul style="list-style-type: none"> <li>• Single room: MYR 680 monthly.</li> <li>• Twin sharing room: MYR 490 monthly.</li> </ul> <p>Fill up the <a href="#">Application form</a> and submit it to UKM Global at <a href="mailto:exchange@ukm.edu.my">exchange@ukm.edu.my</a>.</p>
Arrival in UKM	<ol style="list-style-type: none"> <li>1. Students are advised to arrive in Kuala Lumpur, Malaysia three (3) days before the registration date.</li> <li>2. Students will require to undergo a health medical check-up at the UKM Health Centre (Bangi campus) within seven (7) days of arrival in Malaysia.</li> <li>3. UKM Global will arrange for airport pickup service only on <b>14<sup>th</sup> March 2025 (Friday)</b>.</li> <li>4. The nearest airport to UKM Bangi campus is KLIA and KLIA2 terminal.</li> </ol>