

**NEW STUDENT VISA (VAL) & PASS APPLICATION CHECK LIST**

**IMMIGRATION INFORMATION - APPLICATION FOR NEW STUDENT VISA**

1. All international students must obtain a valid “**Visa Approval Letter**” (VAL) prior to entering Malaysia for education purposes. To apply for VAL, please fill in the checklist below, and return it to us along with the following documents to [hesapkp@ukm.edu.my](mailto:hesapkp@ukm.edu.my) :

<b>Name (as shown in passport) :</b>			
<b>Email :</b>			
<b>Registration/ Student ID :</b>		<b>Phone No. :</b>	
<b>Nationality :</b>		<b>Passport No. :</b>	
<b>Course :</b>		<b>Intake :</b>	
Process			Remarks
1.	Date of submission to PKP – at least 3 months before registration	<input type="checkbox"/>	Date :
2.	Scanned student’s <b>passport</b> copy: a. All pages, in colour b. Minimum passport validity duration is <b>18 months</b>	<input type="checkbox"/> <input type="checkbox"/>	Passport expiry date: .....
3.	Scanned copy of <b>academic certificates and transcripts</b> . <i>(For documents that is not in English or Bahasa Malaysia, documents must be accompanied by full translation into English)</i>	<input type="checkbox"/>	
4.	Softcopy of passport size <b>photo</b> : a. 45mm x 35mm, with white background b. Free from glares, reflection, shadows, redevye - Photographs without spectacles is recommended c. Dark-coloured, modest/conservative clothing d. Original JPEG format (avoid taking a picture of a printed media)	<input type="checkbox"/>	
5.	Scanned pre-arrival <b>medical examination report</b>	<input type="checkbox"/>	
6.	Scanned <b>Offer letter</b>	<input type="checkbox"/>	
7.	Scanned <b>Proof of payment to PKP</b> a. Visa processing fee ( <b>RM2,860</b> ) b. Personal Bond ( <b>according to country</b> ) c. No Objection Certificate (RM100 charged by the Sudanese Embassy - if applicable) <i>Note : please state your full name as reference if you are making a bank transfer</i>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Total amount paid (a+b+c [if applicable]): .....
8.	Obtain Single Entry Visa from ( <b>nearest Malaysian Embassy in your country</b> ) :		.....
For office use only (if applicable) :			
9.	<ul style="list-style-type: none"> <li>Letter of Eligibility (Iran)</li> <li>No-Objection certificate (Sudan)</li> </ul>	<input type="checkbox"/>	

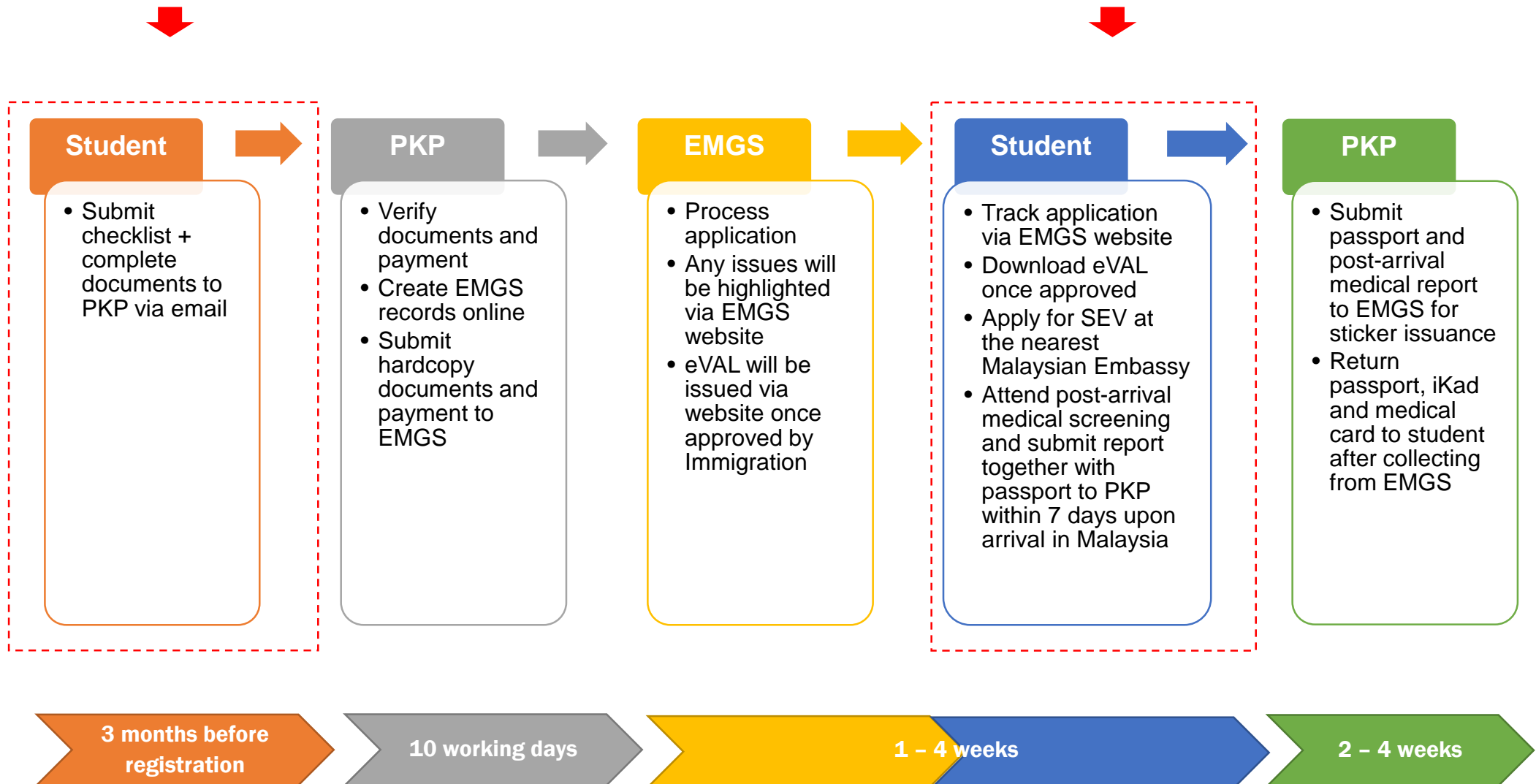
2. All payments regarding student's visa, student pass and personal bond should be paid directly to the account below:

(For currency exchange, please refer to the Accountant General's Department of Malaysia's website at <http://www.anm.gov.my/index.php/en/pertukaran-mata-wang-asing>)

Payable to	: Pusat Kembangan Pendidikan
Account Number	: 8002233829
Swift code	: CIBBMYKL
Bank	: CIMB Bank Berhad
Bank Address	: Wisma UNIKEB, Bandar Baru Bangi 43600 Selangor Malaysia

3. The application process will take about one (1) month, and up to three (3) months upon receipt of complete application and payment. Once your documents are accepted, you may start tracking your application via Education Malaysia Global Services (EMGS) website at <https://educationmalaysia.gov.my/> after approximately 10 working days of PKP internal process. **All approved VAL applications will be issued with an Electronic Visa Approval Letter (eVAL), and you may download the eVAL from the website once it is available.** Since the VAL is issued by the Immigration Department, the processing time is at the discretion of the Immigration Department. PKP has no authority or influence over this process.
4. Students who receive the VAL/eVAL must obtain a Single Entry Visa (SEV) from a Malaysian Embassy overseas before entering Malaysia. However, if you are a citizen of a country that does not require a visa to enter Malaysia, you will be able to enter Malaysia provided you produce the VAL or eVAL at the point of entry. Failure to produce a VAL may result in you not being allowed to enter the country. Please refer to <http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country> for visa requirements.
5. If you are coming from a country which is considered to be at a high risk of yellow fever, you will be required to obtain the necessary inoculations before coming to Malaysia. You will be asked to provide your yellow fever vaccination booklet/card before you can clear Immigration at the point of entry.
6. **PKP will only accept passport submission once you are registered as a student.** Therefore, please plan your travelling date to Malaysia **within 7 days before your registration date.**
7. Upon arrival at the airport / entry point in Malaysia, you will be required to show your Visa Approval Letter (VAL) at the immigration check point. A special pass will be stamped in your passport to give you a valid stay while you process your student pass. The validity of this special pass can range between 14 to 30 days.
8. To ensure that you complete the visa process without exceeding the special pass duration, it is important that you attend a post-arrival medical screening at the UKM Health Centre and submit the report together with your passport **within 7 days from your entry date** (refer to no. 6). As of this document's publication date, the cost of the medical screening is RM250 and shall be borne by the student. Please be reminded that failure to adhere to this 7-day timeframe may add delay to your student pass issuance.
9. A student pass allows multiple entry and normally has a one (1) year validity. It is issued on an annual basis and EMGS renewal fees are to be paid by students. **Renewal should be made as early as 3 months or at least 2 months before student pass expiry date.** If your pass duration is valid for more than 1 year (or for one-off passes), please submit your academic transcript and attendance for your iKad renewal every year.
10. Please be reminded that all international students are required to comply with the rules and guidelines set by the Malaysian authorities at all times while in Malaysia.

## PKP Visa Application Process and Flow:



## PERSONAL BOND REQUIREMENTS

The Immigration Department requires all education institutions in Malaysia to sign a personal bond on behalf of the candidate, binding the University for a specified sum. To comply with this requirement, the institution will require you to lodge the specified amount for this purpose. This money will be returned to you upon completion or withdrawal of your study in the institution, on condition that there is no violation of any provision of the Immigration laws of Malaysia.

### RM 2,000

- Canada
- USA
- Colombia
- Angola
- Burkina Faso
- Burundi
- Cameroon
- Central African Republic
- Republic of the Congo (Congo-Brazzaville)
- Democratic Republic of Congo
- Cote D'Ivoire
- Djibouti
- Equatorial Guinea
- Eritrea
- Ethiopia
- Guinea-Bissau
- Ghana
- Liberia
- Mali
- Mozambique
- Niger
- Nigeria
- Rwanda
- Western Sahara

### RM 1,500

- Saudi Arabia
- Australia
- British C.I
- Brunei
- China
- Europe
- Iran
- Iraq
- Portugal
- Taiwan
- Tunisia
- Vietnam

### RM 1,000

- Japan
- South Korea
- Macao
- Hong Kong

### RM 750

- Bangladesh
- Philippines
- India
- Myanmar
- Nepal
- Pakistan
- Sri Lanka

### RM 500

- Indonesia

### RM 300

- Thailand

### RM 200

- Singapore

### RM 1,500

Fee for all other countries

Source : Education Malaysia Global Services (EMGS)